



ALPHA DELTA KAPPA

International Honorary Organization for Women Educators PROSPECTIVE MEMBER RECOMMENDATION FOR CHAPTER USE ONLY

FOR MEMBERSHIP CHAIRMAN'S USE

1. **DO NOT** send to Headquarters
2. Complete for each prospective member
3. Use boxes below for record keeping purposes
4. Keep in your chapter files

Refer to the International Bylaws, Article III, Section 4 (OVER)

I am recommending the following educator for membership:

NAME _____ Home Telephone _____
Area Code _____

HOME ADDRESS _____
Number and Street City State/Province/Nation Postal Code

E-MAIL ADDRESS _____

Refer to the International Bylaws, Article III, Section 2 (OVER)

Place of Employment _____

Years of Teaching Experience _____ Field _____

Colleges and Universities Attended _____

Degree(s) Received _____

Certification _____

Signature of active member sponsoring this proposed member: _____

Signatures of active members of the chapter endorsing this proposed member:

1. _____ 2. _____

THIS FORM IS FOR CHAPTER TRACKING USE ONLY – DO NOT SEND TO HEADQUARTERS.

Check when appropriate forms/fees have been completed and sent to International Headquarters:

_____ H-103/131 Application/Badge Order and Membership Fee sent on _____ *Purchase of the official badge or international badge is required of all members at the time of application.*

_____ H-133 Report of Initiation sent _____

Anticipated Date of Initiation _____

Duplicate as needed. Form H-151 may be printed from the Alpha Delta Kappa International Website at www.alphadeltakappa.org.

ARTICLE III — MEMBERSHIP

Section 1. Membership in Alpha Delta Kappa shall be by invitation only and shall be effected through organizing new chapters and through increasing membership in established chapters.

Section 2. To be eligible for active membership in Alpha Delta Kappa, a woman

- a. Shall have been in the education profession for two (2) or more years.
- b. Shall be employed full time in teaching, in administration, or some specialized field of education.
- c. Shall meet one (1) of the following requirements:
 - (1) Shall have graduated from an accredited college or university with a degree in education;
 - (2) Shall, in the United States, have met the requirements for teacher certification, administrative certification, or certification in a specialized field of education in the state in which she is employed.
 - (3) Shall, in a country other than the United States, have met the requirements for teacher certification, administrative certification, or certification in a specialized field of education in the country in which she is employed.

Section 3. To be invited to membership in a new chapter, a woman shall be approved by a screening committee of active Alpha Delta Kappa members.

Section 4. Election procedures for membership in an established chapter shall be as follows:

- a. The candidate shall be sponsored by one (1) and endorsed by two (2) active members of the chapter and shall be personally known to her endorsers.
- b. The name and qualifications of each proposed member with the signatures of her endorsers shall be presented on Form H-151 at a regularly scheduled business meeting of the chapter. At this time opportunity shall be provided for the members to discuss her qualifications before her name appears on the ballot.
- c. The candidate shall receive the unanimous, affirmative vote by ballot of the active chapter members.
- d. The candidate shall not have been informed that she is being considered for membership until completion of the election process.
- e. The chapter president shall inform all active members of the voting procedures.
 - (1) Any active member unable to attend the meeting established for voting shall deliver her ballot to the membership chairman on or before the day of the meeting at which the chapter vote shall be cast. Voting by e-mail or fax is not permitted.
 - (2) Should the ballot of the member voting in absentia fail to reach the membership chairman by the day established for voting, it shall be considered an affirmative vote.